

**South Arkansas Community College Board of Trustees**  
**Special Called Meeting - June 26 2018 at 8:00 a.m.**  
**TEC Conference Room #229**  
**Minutes**

Trustees Present: Steve Cousins, Veronica Creer, Dr. Kermit Parks, Kerri Brown, Melissa Jerry, and Tasha Sinclair

Trustees Participating by Call in: Patty Cardin, Jose Covas, and Gary Griffis

Staff President: Dr. Jim Bullock, Dr. Derek Moore, Caroline Hammond, David Henry, Dean Inman, Dr. Barbara Jones, Susan Jordan, Dr. Tim Kirk, Robert Norman, Cynthia Reyna, Philip Shackelford, Ann Southall, Carey Tucker, Heath Waldrop, Ray Winiecki, Dr. Jim Yates

Others Present: Caitlyn Butler (El Dorado News-Times)

Chair, Steve Cousins, called the meeting to order at 8:02 a.m.

1. President's Contract

Mr. Gary Griffis, chair of the Personnel and Planning Committee presented the committee's recommendation to renew Dr. Jones' contract. This extends the contract from the remaining 24 months and extends it to 36 months from July 1 2018 to June 30, 2021.

Chair opened floor for questions/discussion.

Jose Covas made an amended motion to the committee's motion to reflect that the South Arkansas Community College board is to draft and deliver the appropriate letter notifying Dr. Jones prior to the June 30 deadline that the president's contract will not be renewed/extended an additional 12 months at this time. Upon an appropriate performance review by a quorum of the board, a new motion may then be submitted in regards to a new 12 month contract extension.

Dr. Parks seconded the amended motion.

Following discussion, Dr. Parks called for the question and requested a roll call vote to the amended motion. No = will extend / Yes = not extend

Creer – no

Sinclair – no

Parks – yes

Brown – yes

Jerry – no

Cardin – no

Covas – yes

Griffis – no

Cousins – no

***Original motion was approved.***

2. Merit Bonus

Veronica Creer, chair of the Budget and Finance Committee, presented the committee's recommendation to approve a merit bonus lump sum payment for employees on the payroll on June 30, 2018 and those that retired during or after the Spring 2018 semester. The bonus will be \$750 for those with Excellent personnel evaluations, \$500 for those with Above Average evaluations, and \$250 for those with Satisfactory ratings. The total cost will be \$93,222.60. ***Board approved.***

3. Ratification of New Foundation Board Member

Anne Cauthron, Murphy USA - Senior Manager, Learning and Development, Human Resources. ***Board approved.***

4. Approval for President's Ability to Provide Professional Services (Consultant)

Dr. Jones explained her request for the Board's approval to provide professional services (consulting). Dr. Parks complimented Dr. Jones for taking action in advance on this matter. Dr. Parks noted that it is important that the board keep clarity and consistency in their record keeping because of some recent events related to state employees and elected officials.

Dr. Parks/Creer. ***Board approved.***

5. Administration Building Plans and Update – Dr. Jones noted the preliminary drawings of the plans for the Administration Building were previously sent to the Trustees. She stated that a larger Board room is in the plans. A slide show of the demolition of the Administration Building in progress was presented to the Board.

Remediation should be complete by mid-July. Will go out for RFQ for architect and construction contractor. Beginning this process. Board will approve recommendations that come forward. A college selection committee will be formed to review these RFQs and interview. The College hopes to be able to use Alternative Delivery Method (ADM). Approval at state level is next step.

Following discussion, Tasha Sinclair volunteered to serve on the selection committee.

Mr. Covas commended Dr. Jones and staff for the work and job well done on the AMTC Grand Opening event. Dr. Parks asked that the minutes reflect the Board's appreciation.

Dr. Jones noted that the Board Retreat agenda will be sent to trustees for input/additions after Mr. Cousins approves.

Meeting adjourned at 8:48 a.m.

Dr. Kermit Parks  
Secretary