

**Cabinet Meeting – Monday, November 26, 2018**  
**Health Science Center Conference Room – 4:00 p.m.**  
**Minutes**

Present	Absent	Cabinet Member Name
X		President, Dr. Barbara Jones
X		Vice President for Finance & Administration (VPFA), Mr. Carey Tucker
X		Interim VP for Academic Affairs/Provost (IVPAA/P), Dr. Jim Bullock
X		VP for Student Affairs (VPSA), Dr. Derek Moore
X		Associate VP for Administration (AVPA), Dr. Tim Kirk
X		Associate VP for Planning & Career Education (AVPPCE), Dr. Stephanie Tully-Dartez
X		Associate VP for Arts, Sciences, & Academic Support (AVPASAS), Dr. James Yates
X		Associate VP for Workforce & Advancement (AVPWA), Sherry Howard

**I. Action**

A. Approval of Minutes – November 12, 2018 – **approved**

President

IVPAA/P

VPSA

A. Achieving the Dream – Holistic Student Supports – Proposal – **approved**

VPFA

AVPWA

AVPPCE

AVPASAS

**II. Discussion**

President

A. ENDS Policy Review

B. Cabinet Leave Schedule for November/December

IVPAA/P

**Dr. Bullock, VPAA:**

**Dr. James Yates, AVPASA**

Articulation Agreements - Signing Updates

- ATU – working on 2+2s and scheduling
- UALR – On Hold
- Eversity – working on 2+2s – **and MOU**
- HSU – in process

VPSA

A. Spring Enrollment – **325; 3460 SSCH – 27% of 2018 – Spring registration just opened**

B. Community Food Pantry assistance

C. Student Services Reorganization

- D. FA Risk Analysis
- Related to default rate
  - Guide Ed and ASLA giving estimates
  - Risk analysis free of charge (ASLA)
  - Guide free of charge for out bound calls

#### VPFA

- A. HR Update
- B. Facilities/Grounds
1. Construction Updates
    - a. Administration Building
    - b. McWilliams/Callahan House
  2. Heritage Plaza – soliciting bids to put the plaza back together
  3. Asbestos Removal – Reflections and two Block Street houses
- C. West Campus Sign – being repaired this week

#### AVPA – camera updates in Whitfield

#### AVPPCE

- A. Student Intake Questionnaire
- individual profile
  - ability to store securely
  - faculty and staff training
  - Jenzabar ability to store
- B. Requests for Leadership Training
- SouthArk Lead
    - Professional development on non-verbal cues
    - “How to brag without boasting”
    - Resume writing
  - Union County Lead

#### AVPWA

- A. Tuition Waiver form

### **Grant Updates/Progress Reports**

- A. Grant Development
1. NSF – Dr. Tully-Dartez
  2. EMA – Dr. Yates – Gary Hall finalizing NEH grant proposal
  3. Harwood Grant (OSHA) – Sherry Howard
- B. DOL/Apprenticeship (Arkansas American Apprenticeship Initiative (AAPI) (Welding) – Dr. Tully-Dartez
- C. ADHE FIT (Futures in Information Technology) – Dr. Yates/Dr. Bullock
- D. ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline – Dr. Tully-Dartez
- E. DOJ Consortium (Department of Justice) – Dr. Moore
- a. DOJ revised Financial Guide; budget revisions due to DOJ by the end of the week
- F. Verizon
- G. Delta Regional Authority (DRA) – Dr. Tully-Dartez
- H. League for Innovation (Public Health grant) – submitted proposal – Dr. Moore

### **IV. Announcements**

- El Dorado School District approved Upward Bound “Adopt a Street” project

<b>SouthArk Upcoming Events</b>			
<b>Date</b>	<b>Description</b>	<b>Location</b>	<b>Time</b>
November 26, 2018	Real Estate/Facilities Committee Meeting	West Campus, TEC Conference Room	3:00 p.m.
November 27, 2018	Budget/Finance Committee Meeting	Est Campus, WFD Building, Conference Room 103	3:00 p.m.
November 27, 2018 (rescheduled from 20 <sup>th</sup> )	Board of Trustees Meeting	East Campus, WFD Building, Room 121	3:45 p.m.
November 28, 2018	Foundation Board Meeting	Whitfield Building, room 231	Noon
November 26, 2018	National Society of Leadership and Success (NSLS) Induction Ceremony	Library Auditorium	6:00 p.m.
December 4, 2018	OTA Pinning Ceremony	El Dorado Conference Center	4:30 p.m.
December 10, 2018	RN and Warren PN Evening Pinning Ceremony	El Dorado Conference Center	6:30 p.m.
December 7, 2018	Trustees Work Day	West Campus, El Dorado Conference Center	9 a.m.-12 p.m.
December 6, 2018	El Dorado Christmas Parade		7:00 p.m.
December 11, 2018	Employee Holiday Brunch/Potluck	Library	11:00 a.m. – 1:00 p.m.
December 13, 2018	Retirement Reception	Whitfield Atrium	2-3 p.m.
December 13, 2018	Commencement	El Dorado Conference Center	7:00 p.m.
December 18, 2018	Legislative Update	TBD	3:00 p.m.