

**Cabinet Meeting – Monday, November 5, 2018**  
**Health Science Center Conference Room – 3:00 p.m.**  
**Minutes**

Present	Absent	Cabinet Member Name
X		President, Dr. Barbara Jones
X		Vice President for Finance & Administration (VPFA), Mr. Carey Tucker
X		Interim VP for Academic Affairs/Provost (IVPAA/P), Dr. Jim Bullock
X		VP for Student Affairs (VPSA), Dr. Derek Moore
X		Associate VP for Administration (AVPA), Dr. Tim Kirk
X		Associate VP for Planning & Career Education (AVPPCE), Dr. Stephanie Tully-Dartez
X		Associate VP for Arts, Sciences, & Academic Support (AVPASAS), Dr. James Yates
X		Associate VP for Workforce & Advancement (AVPWA), Sherry Howard

**I. Action**

A. Approval of Minutes – October 29, 2018 - [approved](#)

President

IVPAA/P

VPSA

[Student Organization Handbook feedback – send to Dr. Moore. Handbook to be reviewed next week.](#)

VPFA

AVPWA

AVPPCE

**II. Discussion**

President

- A. Board Policy and Calendar Review – [Reviewed and Suggested changes were provided](#)
- B. Space Utilization and Reassignment - Set Date – [Susan to contact Cabinet](#)
- C. ACC Updates
- D. Legislative Initiatives

IVPAA/P

**Dr. Bullock, VPAA:**

- A. Academic Affairs is working toward a more visible and standardized way of achieving its goals and linking its actions and reports to the college’s mission and strategic plan:
  1. Recommended revision of monitoring and ENDS policy report schedule from Academics – [Discussed Board Policy and Calendar Review above](#)
  2. Revised definition and clarification of what constitutes “lifelong learning” and “community service” in order to streamline and focus these reports more effectively to support and reflect the mission and the strategic initiatives of the college – [Discussed Board Policy and Calendar Review above](#)
  3. New templates to monitor action plans for Viability and for Recruiting
  4. Preparing semester-end report on overall progress made on new Academic Plan

## **Dr. James Yates, AVPASA**

### Articulation Agreements - Signing Updates

- ULM -- rescheduled
- ATU – Friday, November 9 (Pending Finalizing)
- ASU – Wednesday, Nov. 14 @1:30 in Dr. Jones' Office
- SAU – Still trying to schedule – [trying for November 13, 2018](#)
- UALR – On Hold
- LaTech – in process of being scheduled.
- [eVersity](#) – [working on it](#)

### VPSA

- A. Student Clubs/Org handbook (follow up) – [To review next week](#) – send comments to Dr. Moore.
- B. Save AR Future Project (partnership with UAMS) – [Link for Life](#) – [Health Fairs](#) – [Substance Abuse Awareness](#)
- C. Student Center Discussion – [To discuss at facilities and space utilization meeting.](#)
- D. Upward Bound “Adopt a Road” Community Service Project – [for El Dorado School District](#)

### VPFA

- A. HR Update
- B. Facilities/Grounds
  1. Construction Update
    - a. Administration Building – Bid Requests are in the papers, Bids due Nov. 20, Mandatory pre-bid conference Nov 6 at 11:00 – [Discussions with TKA about some minor modifications](#)
    - b. McWilliams/Callahan House – Bid requests are in the papers, Bids due Nov. 20, Non-mandatory pre-bid conference, Nov 12 at 10:00, Moving Mr. Callahan. – [Packing-up on November 15<sup>th</sup> and 16<sup>th</sup>.](#)
  2. Heritage Plaza
  3. Christmas Decorations – Conference Center repairs, light bollards
  4. Old Chiller Removal - \$5,500 estimate from Glenn Mechanical and needs to be completed over Christmas break – [smaller pen; relocating wind speed sensor](#)
- C. Property Purchases – closing on 437 Block – [awaiting family signatures](#)

### AVPA

### AVPWA

## **Grant Updates/Progress Reports**

- A. Grant Development
  1. NSF – Dr. Tully-Dartez
  2. EMA – Dr. Yates
  3. Harwood Grant (OSHA) – Sherry Howard
- B. **DOL/Apprenticeship (Arkansas American Apprenticeship Initiative (AAPI) (Welding)** – Dr. Tully-Dartez
- C. **ADHE FIT (Futures in Information Technology)** – Dr. Yates/Dr. Bullock
- D. **ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline)** – Dr. Tully-Dartez
- E. DOJ Consortium (Department of Justice) – Dr. Moore
- F. Verizon
- G. Delta Regional Authority (DRA) – Dr. Tully-Dartez

## **IV. Announcements**

MFG Day – Wed., November 7 – 8:30A – 2:40P – El Dorado Conference Center  
2019 CCSSE – We began the enrollment process.