

Cabinet Meeting – Monday, October 29, 2018
Health Science Center Conference Room – 3:00 p.m.
Minutes

| Present | Absent | Cabinet Member Name |
|---------|--------|---|
| X | | President, Dr. Barbara Jones |
| X | | Vice President for Finance & Administration (VPFA), Mr. Carey Tucker |
| X | | Interim VP for Academic Affairs/Provost (IVPAA/P), Dr. Jim Bullock |
| X | | VP for Student Affairs (VPSA), Dr. Derek Moore |
| X | | Associate VP for Administration (AVPA), Dr. Tim Kirk |
| X | | Associate VP for Planning & Career Education (AVPPCE), Dr. Stephanie Tully-Dartez |
| X | | Associate VP for Arts, Sciences, & Academic Support (AVPASAS), Dr. James Yates |
| X | | Associate VP for Workforce & Advancement (AVPWA), Sherry Howard |

I. Action

- A. Approval of Minutes – October 8, 2018 - **approved**

President

IVPAA/P

VPSA

- A. Approve the addition of new course to the Student Service programs. **SASC 0300 New Student Orientation (online module)** – Deferred from October 8 meeting. Course **ENDORSED**. However, this course and Campus Tech course need to have a separate non-credit approval process put into place for Student Services and Continuing Education. It does not need to go through the credit Curriculum process, but could use a co-curricular process.
- B. Approve **SouthArk Student Clubs and Organizations Policies and Procedures manual**: This is an all-inclusive list of policies and procedures governing clubs and organizations. It will be housed on the student activity website and will contain links to all of the documents. – Deferred from October 8 meeting. Deferred to November 5th meeting.
- C. External Funding Pre-Approval (Public Health Awareness Grant) – **Approved**

VPFA

- A. APM 3.21 Title III Education Excellence Endowment Fund – **Approved**

AVPWA

AVPPCE

- A. National Student Clearing House– **Approved**
Expansion of services

II. Discussion

President

- A. EdFinancial Services/Student Loans - **discussion**
- B. Processes/barriers to Admissions and completion/alternative placement for CTE – **discussion on remedial placement**
- C. Space Utilization and Reassignment – **separate meeting in mid-November**
- D. ACC Updates – **Math Pathways Quantitative Literacy** accepted by 4-year universities (called College Math at SAUM) – **consider name change for SouthArk.**
- E. Budget Hearings
- F. **Common Course numbering - ADHE**

IVPAA/P

Dr. Bullock, VPAA:

- A. Updates from Coordinating Board meeting on Friday, October 26
 - Next meeting January 25, 2019
 - Dr. Markham announced Closing Gap winners – NWACC, Cossatot, EastArk
 - Sonja Hazelwood – program deletions report
 - Ann Clemmer – sexual assault prevention report
 - SouthArk LONS approved
- B. Viability discussions with program directors this week and action plans being developed.

Dr. James Yates, AVPASA

- A. Articulation Agreements - Signing Updates
 - ULM -- rescheduled
 - ATU – Friday, November 9 (Pending Finalizing)
 - ASU – Wednesday, Nov. 14 @1:30 in Dr. Jones' Office
 - SAU – Still trying to schedule
 - UALR – On Hold
 - LaTech – in process of being scheduled
- B. Tuskegee Airman exhibit – seeking funding

VPSA

- A. Career Services (Internship pilot) – EMA, IT, Process Tech., and Ind.Tech
- B. Holistic Student Support Institute (AtD/ACC) – November 14-16 – sending 9 team members
- C. Free Speech Zone – on West Campus – TEC patio or South Lawn.

VPFA

- A. HR Update
- B. Facilities/Grounds
 - 1. Construction Update
 - a. Administration Building – Bid pkg on Wed.; due by November 20; review of bids then recommendation
 - b. McWilliams House – committee to review contents and store
 - 2. Heritage Plaza – waiting on Roman Fountains to visit
 - 3. AMTC Irrigation – seeking bids; ruts by rail a concern
 - 4. Tree removal East Campus and Arboretum completed
- C. Property Purchases
 - 1. 437 Block – to close this week
 - 2. Lot between Library and Hardy Street

AVPA

- A. PAF Forms

AVPWA

- A. Tuition Waivers – for non-credit classes to be addressed by HR committee
- B. E & I equipment delivered; being installed

Grant Updates/Progress Reports

- A. Grant Development
 - 1. NSF – Dr. Tully-Dartez – submitted 10/18/2018
 - 2. EMA – Dr. Yates – reviewing grant possibilities
 - 3. Harwood Grant (OSHA) – Sherry Howard – received – Linda and Sherry Whitehead at training this week
- B. DOL/Apprenticeship (Arkansas American Apprenticeship Initiative (AAPI) (Welding) – Dr. Tully-Dartez – placed two in apprenticeships
- C. ADHE FIT (Futures in Information Technology) – Dr. Yates/Dr. Bullock – two High School students enrolled – moving forward on ordering supplies – recruiting Upward Bound Students
- D. ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline – Dr. Tully-Dartez
- E. DOJ Consortium (Department of Justice) – Dr. Moore – 3 attending orientation from SouthArk
- F. Verizon – cancelled October session, next, session on November 10th
- G. DRA – grant received \$200,000, Also looking at other grant possibilities to renovate a building for shared use kitchen/Culinary Program.

IV. Announcements

- MFG Day – Wed., November 7 – 8:30A – 2:40P – El Dorado Conference Center
9th graders: 85 - in AM & 116 in PM, 13 information booths, 6 breakout sessions
- Recommended offers to new directors for Liberal Arts and STEM